



SOHO LANGUAGE CLUB

Company No. 15609208 · 100 Montacute Road, Morden, England, SM4 6RL
www.soholanguageclub.com · info@sohlc.com · +44 (0) 2034880508

Section 1 - Payment & Cancellation

1. You must make a full or partial (Pay in 3) payment towards your course fees in advance of registration.
2. It is your responsibility to cover additional bank charges and exchange rate differences.
3. Payment must include all bank transfer charges (including intermediary bank charges).
4. We do not accept cash.
5. If you withdraw from the course 60 days before the start date of the course, you'll receive a full refund.
6. Cancellations must be received by us in writing (by post or email) within these timescales.
7. No refund of fees will be made within 60 days before the start date or after the start of the course.
8. Soho Language Club Ltd reserves the right to cancel a course if there are insufficient students (minimum 5) registered on a course. In this case, an alternative course will be offered or a full refund will be given.

Section 2 - PayPal, Pay in 3

1. PayPal Pay in 3 is a loan that allows you to pay for your purchase in three interest-free instalments.
2. Your first instalment is due at the time you make your purchase.
3. Your second and third instalments will be due in the following two months.
4. There is no interest, fees or charges for choosing to pay with PayPal Pay in 3.
5. Repayments are made automatically from your PayPal account using the funding source you select, either your chosen debit card or a bank account linked to your PayPal account.
6. We do not permit customers to make repayments using a credit card.
7. You may repay the amount you owe in full at any time, without any fees or charges.
8. Paypal may also run a credit check with an external credit reference agency when you apply if we need more information to make our decision. This search will only be visible to you.
9. Before you proceed, please carefully consider these terms and conditions. It's important that you're able to keep up your repayments and that you're comfortable that they're affordable.
10. If you miss a repayment, it may make it more difficult or expensive to obtain further credit from PayPal and other lenders.
11. Please refer to our Privacy Statement at <https://www.paypal.com/uk/webapps/mpp/ua/privacy-full> for more information about how PayPal processes your personal data.
12. If you have any questions about PayPal Pay in 3, please visit Paypal help pages.

Section 2 - On-line Courses

1. After the start date of an online course, any lesson hours that are not attended, reduced, cancelled, or shortened are non-refundable.
2. If your assigned teacher is not present in the virtual classroom within 10 minutes of the scheduled start time, it means that there are internet issues causing the cancellation of the lesson. In such cases, the lesson will be rescheduled and added to the end of your course.
3. All course materials provided by Soho Language Club Ltd, including lesson content, worksheets, and resources, are protected by copyright and are for personal use only.
4. You agree not to reproduce, distribute, modify, or create similar resources based on the course materials without written consent from Soho Language Club Ltd.

5. Technology Requirements - To access the virtual classroom, you must have a PC or Mac desktop or laptop computer and use Google Chrome or Microsoft Edge browsers.
6. For online group classes, a recommended internet speed is 8Mbps download and 4 Mbps upload.
7. It is your responsibility to check your scheduled classes. The scheduled times in the Google Classroom are based on the UK time zone, day, and time.
8. We aim to provide high-quality English courses. Specific outcomes or results cannot be guaranteed. The progress and success of each student may vary based on individual effort, dedication, and external factors.
9. Students who have been issued with a written warning and continue to display poor behaviour and break the rules, will be expelled from the centre without a refund.
10. Safeguarding - our safeguarding policy and procedures are in accordance with the UK regulations.

Section 3 - University Admission Services

1. Universities admission service (UK, Ireland, USA, Canada, Australia and New Zealand higher education institutions and colleges) is free to all international students.
2. A person under the age of 18 does not have full legal capacity to enter into contracts, to give valid consent their parent or legal guardian must complete the consent form which can be found on page 3.

Section 4 - GDPR, Data Protection, Privacy Policy and Cookies

1. Soho Language Club Ltd values your privacy and is committed to protecting your personal data. By using our services, you agree to the collection, storage, and processing of your personal information as outlined in our Privacy Policy.
2. Soho Language Club Ltd recognises the need to comply with the Data Protection Act 2018, the General Data Protection Regulation 2016 and any other associated privacy legislation. Soho Language Club Ltd ensures that effective measures are in place to protect the personal data of our students, trainees, employees and other stakeholders, and to ensure that it is processed lawfully, fairly and transparently.

Pan Koustoudas
Founder & Managing Director

Pan Koustoudas



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Parental Consent Confirmation

1. This form must be completed when you have read and agreed to the terms and conditions for students under the age of 18.
2. This form must be completed by all people who have legal responsibility for the student.
3. Soho Language Club Ltd and its partners are committed to providing a safe and secure environment for all students. We have a statutory responsibility to students aged under 18.
4. Parents/legal guardians should accept responsibility for this and ensure that students under the age of 18 years understand and comply with the arrangements.

I hereby confirm that I have read and understood the terms and conditions contained in the 'Policy for Students Under the Age of 18 year' and I accept responsibility for ensuring that my son/daughter understands and complies with them.

Furthermore, I consent to my son/daughter study at the Soho Language Club Ltd and give them permission to be represented for university admission.

Please confirm your acceptance by return email at info@sohlc.com .